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Approved For Release 2003/03/06 : CIA-RDP54-00177A000200030171-0

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Executive for Personnel and Administration DATE: 27 June 1947

FROM : Chief, Finance Division

SUBJECT: CIG Manual of Administrative Instructions (Section ☐ Communications) 25X1A

1. Transmitted herewith is a draft of Section ☐ (Communications) of the proposed CIG Manual of Administrative Instructions. This instruction was prepared by the ☐ Communication Division and the ☐ Finance Division in accordance with the provisions of CIG General Order No. ☐. 25X1A

2. The attached draft has been reviewed and concurred in by the Chief, ☐ The procedures outlined are in general accord with the practices now in effect in the Agency. The basic authorities and references used in writing this draft were:

CIG Administrative Order Nos. ☐ 25X1ACIG Memoranda Nos. ☐ 25X1A

3. This draft is transmitted to you in accordance with the request contained in your memo of 18 June 1947.

☐
EDWARD R. SAUNDERS
Chief, Finance Division

Document No. 63

NO CHANGE in Class. ☒☐ DECLASSIFIED

Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 05 APR 1978 By: ☐~~CONFIDENTIAL~~